

**ACT STUDENT INFORMATION & LIABILITY WAIVER**

**For (Student Name):** \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Age right now: \_\_\_\_\_ Grade right now: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please give us as many ways to reach you as possible but indicate the **best** way in bold or by circling it:

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell/Pager: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Other phone or e-mail contact: \_\_\_\_\_

School: \_\_\_\_\_

Allergies or Special Health Concerns: \_\_\_\_\_

Insurance Provider & Policy #: \_\_\_\_\_

Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Other things we might need to know: \_\_\_\_\_

**Persons Authorized to Pick-up Student (other than Parent/Guardian):**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*\*\*READ CAREFULLY BEFORE SIGNING\*\*\***

**RELEASE & WAIVER:** The undersigned understands that Asheville Community Theatre is a working theatre and that while participating in the Tanglewood Youth Theatre or other educational programs at Asheville Community Theatre, students may be exposed to, but will not be allowed to use or operate, equipment, which may cause accidents and injuries. The undersigned acknowledges receipt of "Conditions of Participation" and agrees to abide by the requirements contained therein. In consideration of student's acceptance into Tanglewood/ACT programs, the undersigned will not hold Asheville Community Theatre liable in case of accident or injury as a result of participation.

**PHOTO RELEASE:** I give permission for Asheville Community Theatre to take photos of my child to use for purposes of promoting the theatre's programming.

**HEALTH CARE AUTHORIZATION:** The undersigned hereby authorizes Asheville Community Theatre employees to do any acts which may be necessary or proper to provide emergency health care of any student in the event that the Parent/Guardian cannot be reached, including consent to and authorization of medical procedures by physicians, dentists, hospital or other emergency medical personnel, as they, in the exercise of their sole discretion, may deem necessary. The undersigned understands that (s)he is responsible for all costs and expenses of such medical treatment.

**WE'VE READ THE ABOVE WAIVER, & CERTIFY THAT I HAVE FULL AUTHORITY TO SIGN THIS AUTHORIZATION.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/ 2020-21

Student Signature: \_\_\_\_\_

ACT will keep this form on file throughout the Production Class. Please alert the staff if any changes need to be made. Thank you!

## **ACT PRODUCTION CLASS CONDITIONS OF PARTICIPATION**

**Dear Students and Parents,**

Asheville Community Theatre, a North Carolina non-profit corporation, provides entertainment, enrichment, and education through the practice and celebration of the theatre arts. The Production Classes are a vibrant, important, and growing part of the educational mission of this organization. We make every measure to preserve a fun and safe atmosphere during the classes and we have established ground rules of participation. We expect students to understand and abide by these rules during their time at ACT. Please read the following "Conditions of Participation" carefully and review them with your student. Enrollment constitutes acceptance of these conditions.

**Students taking classes through Asheville Community Theatre shall:**

- **BE SUPERVISED BY PARENTS BEFORE AND AFTER CLASS.** Our regularly scheduled program time varies for each class. Parents/guardians agree to drop off students no earlier than 15 minutes before class begins, and pick up students immediately after the class ends each day. **Picking up later than 15 minutes after the class ends will result in a late pick-up fee of \$10 for every 10 minutes or portion thereof. Payment will be expected at time of late pickup.** This policy must be enforced to allow the class instructors to complete their responsibilities as appropriate.
- **REMAIN WITHIN ACT-DESIGNATED AREAS.** All students shall stay in class areas until picked up by parents or guardians.
- **COMPLETE AND SIGN STUDENT INFORMATION & LIABILITY WAIVER FORM** (enclosed above). This completed and signed form is required before students begin classes. Students are expected to inform staff or instructor of changes to important information and to maintain accident and health insurance for their protection.
- **MAINTAIN EXPECTED STANDARDS OF BEHAVIOR.**
  - Students are ambassadors of the theatre and the community. Abuse of tobacco, alcohol, or other illegal drugs or substances are strictly prohibited while participating in Tanglewood programs, both on and off the theatre grounds. Physical, verbal, or sexual abuse of other students or instructors is prohibited.
  - Please do not share food. This is asked to protect other campers who may have allergies.
  - The Teachers have been carefully selected and their instructions are to be respected at all times.
  - Stealing, profanity of any sort, possession of weapons of any kind or the abuse of theatre facilities will not be tolerated.

**A NOTE ABOUT DISCIPLINE:**

Theatre staff will provide boundaries to ensure that everyone has an experience. We want your student to have fun and explore all the exciting activities during the class. If the rules are broken, it means that someone else is not having fun. So, to make sure that everyone has fun, we will ensure the rules in the following order:

1. Teachers will give the student a verbal warning, and try to offer the student a way to make a peaceful solution.
2. Teachers will remove the student from participating in the current activity, in an effort to allow a cool-down and think-through time.
3. If the situation still exists, it will be documented and the student will may be directed to the education director. Parents will be notified. This is considered the "first strike." If a student receives a third strike, he or she will not be allowed to continue with the class. There will be no refund on tuition.

If you have any questions or concerns, please do not hesitate to contact Chanda Calentine, Education Director. Chanda can be reached at 254-1320 (x27 after 4pm) or [chanda@ashevilletheatre.org](mailto:chanda@ashevilletheatre.org). Thank you for your cooperation, and we look forward to a fun year!